

# Gateway Science Academy Board of Directors Meeting June 9th, 2021, at 4:00 pm

Zoom Meeting ID: 856 7814 5171  
Password: Gators

## MEETING MINUTES

### 1. Session Opening:

Mr. Goerger commenced the online meeting to order with the roll call at 4:06 pm

**Members Present:** Tim Bagwell, Jacquelyn Lewis-Harris, Ben Diefenbach, Patricia Hunt, Orville (Beau) Goerger

**Members Absent:** Patrick Walker

**GSA:** Nuh Celik- Principal, Wendy Gilliam – Principal, Matt Sagnak - Principal

**Concept Schools:** Engin Blackstone – Superintendent

Mr. Goerger read the mission statement.

### 2. Adopt an Agenda:

Mr. Diefenbach made a motion to adopt the agenda. Dr. Bagwell seconded.

#### Roll Call to Adopt the Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ben Diefenbach: **Aye**

**Motion approved.**

### 3. Public Input:

One GSA parent gave public comments, and it is recorded for consideration.

### 4. Announcements/Acknowledgements

None

### 5. Approval of the Consent Agenda

Dr. Bagwell made a motion to approve the consent agenda, Mr. Diefenbach seconded.

### Approval of May 12th, 2021, Meeting Minutes

No discussion

## Approval of May 2021 Financials

The Board Finance Committee met on June 4th and reviewed the May 2021 financials. Mr. Damar presented the budget details below:

- The May P&L report shows \$1,681,322 for total revenue and \$1,689,838 for total expenses. It shows an \$8,517 deficit.
- YTD surplus is \$1,483,687
- YTD revenue is 91.81%; expenditure is 85.86%. They are expected to be at close proximity of 91.7%
- The total cash balance is \$4,718,267.66 as of May 31st, 2021. We have 98 days of unrestricted cash on hand.
- The total loan balance is \$6,151,428
- PPP Loan Forgiveness Status: Still waiting for final approval

## Approval of FY22 Budget

Mr. Damar introduced the FY22 budget. It is based on 1667 WADA (Weighted Average Daily Attendance) and the past three years of each line item's financial trend. The proposed budget shows \$19,983,353 total revenue, \$19,408,415 total expense, and \$575,045 surplus.

## Approval of Updated Financial Policies

Mr. Damar introduced the following policies and asked for the Board approval: Federal Fiscal Compliance Policy, Fixed Assets Policy, Cash Collection Policy, and Check Usage at the School Site Policy

## Approval of Updated Homeless Policy

Mr. Blackstone presented the updates to the existing policy for Board approval.

## Approval of Staff Bonus for 20.21 School Year

The GSA administration and the Finance Committee recommended a \$1,250 bonus payment in June 30th payroll to all full-time GSA employees as a token of GSA's appreciation for their hard work in serving our students during the pandemic.

## Approval of Personnel Report

Mr. Blackstone stated that there are no new hires or resignations since the last Board meeting.

### Roll Call to Approve the Consent Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ben Diefenbach: **Aye**

**Consent agenda approved unanimously.**

## 6. Student Achievement and Activities - Superintendent's Report:

Mr. Blackstone provided updates on District Dashboard, Enrollment, and Summer School.

## 7. Governing Board Related:

### Board Candidates:

Two candidates submitted their Board Candidate statements they are scheduled to be included in the agenda for the next meeting. In the meantime, they will meet with the superintendent and the member of Governing Committee and complete their background checks.

### August 2021 Board Meeting Date

The next Board meeting is scheduled for August 11, 2021, at 4:00 pm.

### Board Evaluations

Each Board member received the link for the evaluations and is expected to complete them at their earliest convenience.

## 8. Other Business:

**GSA Board Information:** Mr. Blackstone mentioned that the school website has a tab for the Board, and all of the meeting information is available for the public.

## 9. Adjourn the Meeting

Mr. Diefenbach moved to adjourn the meeting; Dr. Bagwell seconded.

### Roll Call to Adjourn:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ben Diefenbach: **Aye**

**The meeting adjourned at 5:06 pm.**